



MINUTES OF MEETING **ZONING BYLAW REVIEW COMMITTEE**

Date: September 4, 2013

SCHEDULED TIME: 7:30 p.m.

Location: SENIOR CENTER (Weyerhauser Room), 10 Mayflower Street

Minutes Prepared By: Nancy Johnson

Members Present: Judi Barrett, Kathy Muncey, Scott Casagrande, Nancy Johnson, George Wadsworth, Freeman Boynton, Jr., Mary Steinke

Members Absent:

Also Present: Tom Broadrick, 1 member of the public

TOWN CLERK
13 NOV 18 PM 1:26
DUXBURY, MASS.

Meeting called to order by the Chair, Judi Barrett, at 7:43 pm.

Discussion of Anderson & Kreiger Proposal

The committee discussed the proposal from Anderson & Kreiger that Judi Barrett forwarded to the committee for review on 8/24/13.

George Wadsworth thought that the three meetings proposed were not enough. He suggested that maybe we could get more meetings if we did not require the presence of both professionals at all of the meetings. He also suggested that under Task 4, the section regarding rules and regulations, which may not be in the bylaw, may be eliminated to save money for more meetings. Judi Barrett pointed out that if the rules and regulations need updating, the bylaw should work together with them.

Tom Broadrick said that Task 4 was important, because the new town manager wants to update technology.

Mary Steinke called to check the references. They were all good. Judi Barrett said this is an "A team".

George Wadsworth would like for the contract to include a unit price for additional meetings to hold through the life of the project. Scott Casagrande and Kathy Muncey suggested we ask for two more meetings to be included in the contract.

The Board of Selectmen is the contract awarding authority.

Judi Barrett will call the town manager and ask if he would sit in a meeting with George Hall and Tom Broadrick to revise the proposal as suggested and negotiate a contract. Mary Steinke moved that we proceed with the proposal with the revisions discussed: two additional meetings and a per-meeting fee for any extra meetings beyond the two additional. George Wadsworth seconded the motion. Approval was unanimous.

Tom Broadrick said that he believed it was good for the town to have the town counsel do the proposed work.

Judi Barrett will ask for the revised proposal to include a proposed schedule.

Minutes

The minutes from August 21, 2013 were approved with no changes.

Next Meeting

The next meeting is scheduled for Wednesday, September 18th. The committee is to consider how we can be helpful to the process. Judi Barrett will ask the consultants what input they would like from us at this time.

Meeting adjourned @ 8:35 pm.

List of Documents and Other Exhibits Used at the Meeting: None

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